

# Munslow Parish Council

[www.munslowparishcouncil.co.uk](http://www.munslowparishcouncil.co.uk)



To All Councillors

You are hereby summoned to attend the Annual meeting of Munslow Parish Council, to be held on **Thursday 5<sup>th</sup> May 2022 following the Annual Parish Meeting** at Beambridge Village Hall.  
**Members of the Public are Welcome to Attend**

## AGENDA

1. **Election of Chair and Vice Chair**
2. **Apologies** for Absence
3. **DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT** Members are reminded that they must not participate in the decision or vote on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting prior the commencement of the debate.
4. **Approval of Minutes** from the meeting held on 7<sup>th</sup> April, 2022
5. **Matters Arising** from those minutes that are not covered on the agenda
6. **Urgent Items** for discussion at the discretion of the Chair
7. **Appointment of Representatives**
  - 7.1. Beambridge Village Hall
  - 7.2. South Shropshire Area Committee
8. **Finance:**
  - 8.1. Receive and Note the Annual Internal Audit Report
  - 8.2. Approve the Annual Governance and Accountability Return (AGAR)
    - 8.2.1. Annual Governance Statement
    - 8.2.2. Accounting Statements
    - 8.2.3. Bank Reconciliation
    - 8.2.4. Analysis of Variances and Reserves
    - 8.2.5. Certificate of Exemption
    - 8.2.6. Notice of the Period of the Exercise of Public Rights
9. **Decide Upon Dates for Future Meetings**
10. **Items for the Next Meeting**

**Date of Next Meeting – 7.30pm Thursday 9<sup>th</sup> June, 2022 at Beambridge Village Hall**

A handwritten signature in black ink, appearing to read 'VJ Cooney'.

**Parish Clerk/RFO**

**Date: 28<sup>th</sup> April, 2022**

Minutes and Agendas are available on [www.munslowparishcouncil.co.uk](http://www.munslowparishcouncil.co.uk) or from the Clerk on [munslowpc@gmail.com](mailto:munslowpc@gmail.com) or 07817607355