

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Munslow Parish Council**

County area (local councils and parish meetings only):

### Financial year ending 31 March 2023

Prepared by (Name and Role): **Heather Coonick, Clerk/RFO**

Date: **06/05/2023**

	£	£
<b>Balance per bank statements as at 31/3/23:</b>		
<b>account 1</b>	<b>14,097.7</b>	14,097.66
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx <b>(enter these as negative numbers)</b>		
Ch 605	(114.75)	
Ch 607	(40.63)	
Ch 613	<u>(2,726.51)</u>	
		-£2,881.89
Add: any un-banked cash as at 31/3/xx		
		<hr/>
		-
<b>Net balances as at 31/3/23 (Box 8)</b>		<b><u><u>11,215.77</u></u></b>